

## Series 1000 – Community Relations

SP 1250

TITLE: Visitors	
Approved by: <u>On File</u> <i>Francisco Reveles, Ed.D., Superintendent of Schools</i>	Series: <b>Community Relations</b> Version: <b>2</b> Effective Date: <b>July 1, 2021</b> Previous Policy Date: <b>Unknown</b> Revised By: <b>Leslie Cena</b> Policy Number: <b>SP 1250</b>

The County Office of Education (COE) believes that it is important for parents/guardians to take an active interest in the issues affecting schools and students. Therefore, the COE encourages interested parents/guardians to visit the school sites.

The County Office of Education school administrators, teachers, and staff seek to provide for the successful, emotional, and social development of all students. To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days.

Visits during school hours must be arranged with the principal or designee to establish an appropriate time. A YCOE representative will be present in classrooms during the duration of the visitation. The behavior of each visitor/observer during a school site observation must be supportive of the school and classroom environments without disruption to the instructional activities (e.g., no smartphones, side conversations, questions).

When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

The COE encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the COE's complaint processes if they have concerns with any program or employee. Parents/guardians who desire to visit any class operated by the county are permitted as long as:

- No attempt is made to interfere with the class activities during the visit (see Ed. Code 44810).
- No attempt is made to upbraid, insult, or abuse any teacher in the presence of pupils or on school grounds or public ways adjacent to school premises (see Ed. Codes 44811 and 44812).

In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

#### Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

#### Legal Reference:

##### EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

44810 - 44812 Rights and Duties

49091.10 Parental right to inspect instructional materials and observe school activities

51101 Parent Rights Act of 2002

51512 Prohibited use of electronic listening or recording device

##### EVIDENCE CODE

1070 Refusal to disclose news source

##### LABOR CODE

230.8 Discharge or discrimination for taking time off to participate in child's educational activities

##### PENAL CODE

290 Sex offenders

626-626.10 Schools

626.81 Misdemeanor for registered sex offender to come onto school grounds

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

627.7 Misdemeanors; punishment

COURT DECISIONS

Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652

ATTORNEY GENERAL OPINIONS

95 Ops.Cal.Atty.Gen. 509 (1996)

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